

Case Management Society of America 6301 Ranch Drive | Little Rock, AR 72223 T 501.225.2229 F 501.227.5444 E cmsa@cmsa.org www.cmsa.org

#### **2013 EXTENDED CONFERENCE**

# **POLICIES & AGREEMENT**

## Access, Registration, and Time Period

CMSA's online Extended Conference is available 24 hours a day, seven days a week, with the exception of maintenance periods, for everyone to view the courses available.

Registrants must login (or create an account at <u>www.cmsa.org</u>, using their CMSA website username and password before registering for a package. While registrants do not have to be a member of CMSA to purchase courses, members are offered substantial discounts.

Registration for the Extended Conference will be available thru July 15, 2014 at 11:59pm Central Time. All sessions must be completed by July 31', 2014 at 11:59pm Central Time due to Continuing Education (CE) restrictions. After that time, any unused session tickets <u>cannot</u> be exchanged for additional sessions or submitted for CE credits.

## **Registration Confirmation**

A confirmation will be emailed upon successful registration and payment. If you do not receive a confirmation, please <u>click here</u> to contact Customer Support at Peach new Media, Inc. or call 1-877-728-3904.

## **Cancellations, Refunds, & Transfers**

Please consider your purchase carefully. Due to the nature of online learning, once registered **no** cancellations, refunds, or transfers of ticket packages are allowed.

Be sure to review the technical specifications and use the system test before making your purchase. They can be found in the "Technical Requirements" dropdown. The test should be done while on the computer you will be using to take the courses to make sure it meets the specifications.

## **Course Certificates**

Certificates will be provided after the successful evaluation of each session. *Paid registrants will be responsible for printing their certificates and remitting to the respective credentialing bodies.* 

It is the responsibility of the registrant to ensure they do not submit duplicate continuing education credits for the same session offered & attended during CMSA's 23<sup>rd</sup> Annual Conference & Expo in New Orleans, LA. If the registrant attended and evaluated a session while onsite at the 2013 Annual Conference, the registrant may not evaluate the same session contained in the 2013 Extended Conference.

#### **E-Mail Usage Policy**

By submitting your email address during the Extended Conference registration process, you agree that CMSA and its conference partners may send you email with case management and/or conference related information. A valid email address is required for all online registrations.

#### **Mailing Address Usage Policy**

By submitting your mailing address during the Extended Conference registration process, you agree that CMSA and its partners may send you mailing of case management and/or conference related information.

## **TERMS OF REGISTRATION**

The organizers of the 2013 Extended Conference to CMSA's 2013 Annual Conference expressly disclaim liability for acts or omissions of the organizers and for 3<sup>rd</sup> parties. The organizers of this online learning shall not be liable for any delays or failure in performance or interruption of services resulting directly or indirectly from any cause or circumstance beyond the reasonable control of the organizers including but not limited to acts of God, war, terrorism, weather, accidents, fires, electrical failures, strikes, labor disputes, explosions, and government orders or regulations. (Organizers: CMI and the Case Management Society of America)

The organizers reserve the right to cancel this online learning without liability. The total amount of any and all liability of the organizers will be limited to a refund of the registration fee.

You also agree not to allow any other individual to participate in your online learning, during the registration process, or any other conference-related activity including acceptance of these terms of registration.

Registrants agree to indemnify, defend and hold harmless CMSA, its officers, directors, and agents, against all claims arising out of actions or omissions of at or in connection with this online learning program except for CMSA's own gross negligence or willful misconduct. CMSA agrees that it will indemnify and hold harmless registrants against all claims arising out of the acts of omissions of CMSA, its officers, directors, and agents in connection with this online learning event except for registrant's own gross negligence or willful misconduct.

CMSA reserves the right to substitute an equally qualified speaker/session in case of an emergency or cancellation. CMSA has no duty of due diligence with respect to presenters or sponsors, and makes no endorsements of any presentation or product.

Your registration acknowledges acceptance of these terms and provisions of registration.

Revised 8/15/13